

Mayor David Anderson called the regularly scheduled council meeting of February 19, 2008 to order at 6:00 p.m. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members David Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, City Attorney Tim Wilson, City Engineer Mike Klaus, and Deputy Police Chief Rick Alonzo. Also present were Tom Hollingsworth and Kelly Wilson.

The first order of business was a water adjudication session presented by Tim Wilson.

Trilby Hoover, Jill Nugent, Jack Douglas, Sandy Ashworth, Debbie Cheatham, Joe Higgins, Roko Govorchin, Tammy Henshaw, Sarah Thomas, John Youngwirth, Mike Sloan, Brett Brown, Carolyn Testa, and Linda Lederhos joined the meeting. Tom Hollingsworth left the meeting at 7:00 p.m.

Sandy Ashworth spoke to council regarding the special event planned for June by the Horizons group. She is representing Building Community Strength's action team. The best thing they could do was to bring the many groups available in the community together. The first step was a thank you for volunteer groups in Boundary County at an open house. As a result of this open house ground work was set for a volunteer teen group and funding was offered for this. The goal is to build a network of collaboration. Community socials will be planned for our community including bake sales, street fairs, and community breakfasts. The idea is to bring people together to celebrate community strengths and nurture community pride. John Langs asked if there was anything council could do to help the idea along. Carolyn Testa suggested that Sandy speak to Friends of Downtown and Chamber of Commerce. Sandy said she has already spoken to the Farmer's Market and plans to meet with the Friends of Downtown and the Chamber. John Langs and council said to go for it as they liked the idea.

Brett Brown spoke to council concerning a three on three basketball tournament in Bonners Ferry. He said Hoop Fest in Spokane is the largest in the world. The Bonners Ferry event is planned on August 2-3, 2008. Main Street and other streets would be used. He thinks it will pull more than 500 people to Bonners Ferry. He said there would be 16 different divisions. The Hoop Fest trade show in Spokane will be the Friday before our hoop fest. He thinks there will be in excess of 2,000 people coming to town due to friends and relatives coming to watch the event. It will create quite a lot of business in town. Most of the sponsors have been met by local businesses. The proceeds will go to playground equipment for area parks in Bonners Ferry. Brett asked support from council as well as the closing of city streets. There is the requirement of 50 feet for two hoops. He understands there will be garbage service needed as well as other needs. Mike Sloan said a rough outline is included in the packet for council's review. Mayor Anderson asked about court monitors for the tournament. Brett said the event will be multi-organizational and these organizations will be used to make the event happen. He said it will take a commitment from the community and they will need city police to be involved. Attorney Wilson said an indemnification agreement is needed to not hold the city liable for any injuries

since the streets are not designed to play basketball on. Brett is hopeful the Rotary will take care of the insurance requirements.

Jim Byler joined the meeting. Brett Brown and Jack Douglas left the meeting.

Rick Alonzo gave the police report. He said the Police Chief is in Quantico, VA at the FBI academy. He said Jeanette Woodard will not be able to attend the POST academy until June due to the State's funding crunch and the March POST being cancelled but she can attend some of the reserve academy classes to help with her credits. The county has been busy and the city has been assisting them. Friday evening meals will not be provided at the academy any longer so the city will be responsible for Friday meals as well as weekend meals.

John Youngwirth gave the fire report. There was one fire call since the last report and it was a fuel oil spill at a residence. In house training and equipment maintenance are taking place as well as shoveling hydrants. Dave Gray inquired about the fire department tour. John said he would rather wait until Larry Owsley comes back for the tour.

Stephen gave the administrator report. There is a CPR class tomorrow for the city crews that will be given by Alan Hamilton. The all employee meeting will be on February 29, 2008 with a chili contest for lunch at noon. Electric unit four got aligned last week and all holes and bushings were aligned. The remainder of the repairs will be done toward the end of next week. As long as we have cold nights it is good. North River Drive was opened up today. Two candidates were interviewed for the Water/Sewer Superintendent today. No proposals were received for sewer dredging. There is information on swimming pools in the packet. A fire safe project was done on the Eagle Park and a little work needs to be done to keep the brush down. The logging at the reservoir should be looked at again in four years according to our forester. Stephen said the easement issue near the reservoir needs to be cleaned up. The snow removal policy is on the agenda for council to take action on this evening.

John Langs moved to approve the consent agenda. Dave Sims seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of February 19, 2008 accounts payable; approval of payroll; approval of January 22, 2008 regular council meeting minutes and January 29, 2008 special council meeting minutes; approval of February 5, 2008 regular council meeting minutes and February 12, 2008 special council meeting minutes; approval for Jean Diel and Christine McNair to attend the vital records class in Sandpoint on February 25, 2008; affirm travel for Police Chief Dave Kramer to Quantico, Virginia for the FBI Academy the week of February 18, 2008; and approval for Mike Klaus to attend Flood Plain Training in Coeur d'Alene on February 20, 2008.

John Langs moved to table annexation. Dave Sims seconded the motion. The motion passed, all in favor.

John Langs moved to table the resort tax issue this evening for the reasoning of the hospital board being concerned about the failure of the hospital levy coming up. He would like to have a hospital representative come before council and speak. Dave Gray expressed concern over postponing the resort tax due to the city missing out on funding for the next fiscal year. Dave Sims asked if the visitor center should be listed in the ordinance. Tim said we need to get serious about the issue if we are looking at the May election. Mayor Anderson asked if the Kootenai River Inn is exempt. They are exempt but the suggestion was made to speak to them about voluntarily paying the resort tax. Tim suggested having the hospital give a formal request to council. The group discussed ordinance requirements. Mayor Anderson said the resort tax is a use specific tax and it is related to the industry itself. Dave Sims seconded the motion. Dave Anderson and Connie Wells will speak to the Kootenai River Inn and John Langs will invite the hospital to come speak at the next meeting. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Mayor Anderson said he has called Mr. Solomon but has not received a call back regarding the nursery license for Boulder Creek Academy but he holds a license individually. Dave Gray moved accept the Moose Valley Farms bid of \$3,000 for the flower baskets for 2008. John Langs seconded the motion. Connie asked about fertilizing of the plants. Mayor Anderson said an injector pump system is being looked at. Connie asked about the additional time frame for baskets being kept at Moose Valley Farms. John Youngwirth explained that it was the baskets for the visitor center and parking lot that needed additional care last year. The motion passed, all in favor.

The visitor center concrete finish was discussed. It is extremely slick when it gets wet. The contractor that did the finish ground the surface causing it to be slick. The original design was to pour the concrete and acid etch it giving it a roughness and then dye the surface. The combination of having a surface dyed concrete that was polished with a sealer on it has caused the surface to be slick. If the surface had been acid etched it would not have been so slick. One option is to go back and tear out the concrete and another is to put another sealer with a traction agent in it. Another option is to put tile in the bathrooms to help them not be as slick as it is now. There may be some cost to upgrade to tile in the restrooms. The traction agent can be done now or tiling can be considered according to Stephen. Mayor Anderson asked if the rough surface does not hold up if the contractor is still on the hook to fix the problem. They will be. Dave Sims asked if John Youngwirth is serious about tearing up the surface. John said he is because if the fix fails he will be obligated to fix the problem at city expense. The acid etching may not have been the final fix according to Stephen. John Langs asked how warm the weather needs to be to get the changes made. Stephen thinks the month of May will be warm enough. Dave Sims suggested if we are not happy with the suggested fix that we go back to square one. Stephen's suggestion is to rough coat it and see if it works. John is not sure this will work in the bathrooms. Mayor Anderson asked if the rough coat is applied in the restrooms if it precludes tiling. Stephen said there is a one year warranty but the condition can be noted that if the surface

does not hold up then the contractor will still be liable. John Langs moved to accept the contractor's proposal with the condition that they are still on the hook for a year to make sure it works. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The agenda format discussion was had. Suggested changes included a new heading, mission statement, addition of the pledge of allegiance, adjournment each time, and the next meeting date posted each and every time according to Mayor Anderson. Dave Gray stated that the Idaho Code for executive session should be added by number and state the codes. He also said under old and new business to keep all departments in order and also, under reports add the wording staff reports rather than police, fire, administrator. Dave Sims said he would like to digest the suggestions. Mayor Anderson said the meeting time needs to be changed by ordinance. Dave Gray said a work session beginning at 6:00 p.m. with a 6:30 p.m. meeting start time is being looked at. Connie said summer time may be difficult to come to the meeting by 6:30 p.m. but it is fine for winter hours. Mayor Anderson asked the group to tweak the mission statement and opening remarks and the committee will come up with a sample for the next meeting. John Langs asked Tim to speak regarding his suggestion for agenda items. Tim said he had suggested a form called IRAC for the department heads to use for submitting information for the agenda. Dave Gray read the vision statement that was developed.

Stephen said there are two options for the pool repair. One is to fix the expansion joints at the pool suggested by a contractor in Ellensburg, Washington and he said it would be a repair that would last five or so years and he also suggested doing leak detection at the end of the season. A pool liner would last fifteen years or so. John Langs asked if we did the expansion joints if we would have funding for the new pool filter if necessary. Stephen said if the city intends to replace the pool in the near future then the expansion joint repair would be the way to go. The basic standard pool is 42'x60' according to the contractor. The new filter could be transferred to the new pool. Dave Sims asked for filter estimates for the next meeting. Patching materials will cost up to \$2,000 according to Stephen as well as labor. Dave Gray asked that the patching be included with the filter costs. Dave Sims also asked about the chlorine injector pump and if there is a problem with it. Stephen will check on this. The issue will be considered at the next meeting.

Rick Alonzo spoke to council regarding the patrol car purchase. He said one of the Tahoes has 120,000 miles on it. The new Tahoe is pushing about 50,000 miles on it. The oldest Tahoe will be used as a canine vehicle if the new car is approved. The life of the oldest Tahoe would be extended due to it only being used for one shift per day as well as for dog call outs. They are looking at a Dodge Charger through the state bid. Riverside can match the bid with the option of discharging the back windows and doors. Dave Gray thinks there should be two spot lights on the vehicle. Mayor Anderson asked if we have a dog in training. Rick said we do and the biggest obstacle is to get a vehicle. Dave Sims moved to purchase the patrol car with two spot

lights. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The group briefly discussed the ICRMP insurance limits for crime insurance. They were satisfied with the limits.

Computer purchases were discussed. One is for the Mayor mainly for checking emails and keeping in contact for city business. Stephen said anything that is city business is subject to public records request. This is an advantage for city business. Another computer is for the new city office clerk, a new one for city administrator, and one for the water department. Stephen’s old computer will go to the front counter for billing and the old water department computer will go to the street department. The total cost will be \$7,952 for hardware and software including a warranty according to Stephen. Dave Sims would like to see the capital purchase memo and information moved to a regular agenda item for the next meeting. David Sims moved to table the computer purchases until the next meeting. Dave Gray seconded the motion. The motion passed, all in favor.

The snow removal policy was discussed. John Langs asked why we need to adopt a policy. Stephen said he thinks we need a policy in writing that documents what we are currently doing. He said the policy documents plowing of mail boxes and alleys and many questions are received. Dave Gray moved to adopt the snow removal policy. Connie Wells seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The variance at 6436 Comanche was discussed. Mike Klaus said there were two public hearings on February 7, 2008 – one for variance and another for special use permit. Mike advised with Tim Wilson’s concurrence that no public comment be considered unless council wishes to have another public hearing. John Langs moved to accept the variance at 6436 Comanche Street based on the facts and findings of the Planning and Zoning Committee and subject to the condition of approval by Idaho Transportation Department. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Sims “yes”.

The special use permit at 6472 Polk Street was discussed. Dave Gray would like to have another public hearing before the city council on this issue. Dave Gray moved to have a public hearing at the city council level on March 18, 2008 for the special use permit at 6472 Polk Street. John Langs seconded the motion. The motion passed, all in favor.

Rick Alonzo said there is a \$9,000 grant surplus from Homeland Security that needs to be spent by the end of March. The police department is looking at purchasing two tough book computers for the police vehicles. There may be more funding available that must be spent before the end of March. Dave Gray asked if lights for the police weapons could be purchased. Rick said Homeland Security does not like anything to do with weapons. John Langs moved to purchase mobile data terminals for the patrol vehicles through Homeland Security funding. Dave Gray seconded the motion. The motion passed, all in favor.

Stephen spoke to the group regarding meter reading. Proposals are out for services for meter reading. We have two handheld meter reading devices and we have MVRs software but we need to have a maintenance agreement for the software to get us current with the software updates. Stephen said we need to make sure the contract has a one year term as well as disputes subject to Idaho rather than Washington according to Attorney Tim Wilson. Dave Sims moved to purchase the ITRON maintenance agreement with Tim's changes. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

John Langs moved at 8:54 p.m. to go into executive session per Idaho Code 67-2345 for consideration of contract negotiations. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”. At 9:48 p.m. executive session ended. No action was taken.

Dave Sims moved to undertake a system wide rate study as well as a site specific rate study for Riley Creek and charge Riley Creek a temporary \$5,000 basic monthly charge plus the additional two terms as outlined in the letter dated February 18, 2008 from Riley Creek subject to true ups effective with the February, 2008 billing cycle, followed up by a contract with the agreement for a true up when negotiations are complete. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”. (Clerk's note: the additional two items outlined in the letter are 1) monthly firm capacity charge: BPA priority firm capacity rate, including demand-related transmission costs and 2) monthly firm energy charge: BPA priority firm energy rate, including transmission and transmission losses.)

There being no further business the meeting adjourned at 9:59 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk